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| Job Ready Speaking Proficiency Assessment |
| SPEAKING TEST |
| EXAMINER VERSION |

**EXAM SET UP:**

***Student and examiner should both begin their audio recording devices now.***

* *Please explain to the student the following:*

***“To start the exam, you need to read aloud the following pledge with your name and the current time.”***

**STUDENT:** “My name is [ ].

The time is [ ].

I have not seen this exam before.

This is the first and only recording I have made of this exam today.

I will not pause the recording for any reason, including for preparation times.”

**Section 1**

**TIME:** 5 minutes

Special instructions to examiners:

* *Please try to use this section to engage in warm conversation and build rapport with test takers to help them relax and settle into the speaking test.*
* *Please allow* ***5 minutes*** *for this warm-up conversation.*
* *You can* ***choose*** *which topics to discuss with the test taker.*
* *You do* ***not*** *need to finish all questions if you run out of time.*
* ***INTRODUCE THE QUESTION:***

***“In this section we will spend some time getting to know each other. We have 5 minutes.”***

*What is your name?*

*What do you do for work?*

*How long have you lived in [this country]?*

*Are you married? (If yes… do you have any children?)*

*Where do your parents live? What do they do for work?*

*Do you have any siblings? (if yes, what do they do for work?)*

*Where did you grow up?*

*Is there anything you miss about your hometown?*

*What did you study at university?*

*Did you enjoy it?*

*What do you like to do on the weekend?*

**Section 2**

**PREPARATION TIME:** 1 minute

**SPEAKING TIME:** 2 minutes

Special instructions to examiners:

* Start off the role play after the preparation time by using the prompt written below.
* ***INTRODUCE THE QUESTION:***

**“****In this section you will answer a question about the relief services asked by a newly arrived refugee to the site. We will pretend that I (your examiner) am the person who is making enquiries.”**

**“You have 1 minute preparation time to read and prepare for the question and two minutes for the role play.”**

**“Your preparation time starts now.**

(allow 1 minute).

**“We will now start the role play. I will play the role of the interested person, and I may ask you some further questions. Let’s start.**

***Hi, I was wondering if you could help me with some questions I had about this book?***

(allow 2 minutes).

**Section 2, Question Alternate 1**

A newly arrived family is wanting to continue their travels to the next city. They have never received assistance before and don’t know what services are available to them.

* Explain to them what services you can offer them.
  + Give them advice on what their options are.

**Section 2, Question Alternate 2**

A single man arrives in poor health. They are asking for food and accommodation assistance.

* Explain to them what services you can offer them.
  + Give them advice on what their options are.

**Section 2, Question Alternate 3**

A man arrives looking for family members he believes might be staying on the site.

* Explain to them what services you can offer them.
  + Give them advice on what their options are.

END ALTERNATES

**Section 3**

**PREPARATION TIME:** 1 minute

**SPEAKING TIME:** 2 minutes

Special instructions for examiners:

* Please start off the role play by greeting the test taker as below, using the test taker’s name.
* Please interact with the test taker in a friendly way, in the role of an elderly resident
* ***INTRODUCE THE QUESTION:***

**“**In this section, you will interact with a resident of the site. You may choose the gender of whom you are speaking to. Your examiner will play the part of the resident.”

**“You have 1 minute for preparation time, and 2 minutes for the role play.”**

**“Your preparation time starts now.**

(allow 1 minute)

**“We will now start the role play. I will play the role of the resident, and I may ask you some further questions. Let’s start.**

**Hi, [test taker’s name]! How has your day been?”**

(allow 2 minutes)

**Section 3, Question Alternate 1**

You run into Hatice / Ali, a 63-yr old resident. They have had health problems previously, and they seem to be doing better recently. This week there is a volunteer Christian group is hosting craft activities in the main hall. Use the information about the event below to invite them to the event.

*Information about the event:*

EVENT: Craft work with wool, paper and decorations

TIME: noon until 3pm Monday through to Thursday this week

People can bring their own craft to share if they want

PLACE: Main hall

ACTIVITIES: Knitting, Origami, weaving.

WHO IS COMING: Open to all.

**Section 3, Question Alternate 2**

You run into Hatice / Ali, a 63-year old resident. They visited some activities held in the Main hall several weeks ago. This week there are games and tea being run in the evenings. Use the information about the event below and invite them to the event.

*Information about the event:*

EVENT: Games and tea

TIME: From 7pm till 10pm every day next week

PLACE: Main hall

ACTIVITIES: Backgammon, Cards, Conversation.

WHO IS COMING: Many of the elderly residents have expressed interest

**Section 3, Question Alternate 3**

You run into Hatice / Ali, a 63-year old resident. They are an Orthodox Christian. This week a priest is visiting to celebrate Easter. Use the information about the church’s Easter event below and invite your neighbour.

*Information about the event:*

EVENT: Easter Sunday Service

TIME: At 10am in the activities tent. Breakfast will be shared together. People can bring food to share if they want. The service will start at 12 noon

PLACE: Activities tent

WHO IS COMING: Many Christians from the site.

END ALTERNATES

**Section 4A**

**PREPARATION TIME:** 2 minutes

**ROLE PLAY TIME:** 7 minutes

*Special instructions for examiners:*

* *As the examiner, you are playing the role of a young person wanting to figure out his future steps. Take the name corresponding to the same gender as your own.*
* *Provide information from the table below in response to questions asked by the test taker as they interact with you.*
* *Please do not provide all the information with just one question. Allow them to ask a few questions to elicit the information.*
* *During the conversation,* ***make sure*** *you ask the student* ***all*** *the questions listed at the bottom of the table.*
* *Please be aware of the time. Please provide the test taker* ***2 minutes*** *to prepare, then an extra* ***7 minutes*** *for the role play conversation.*
* ***INTRODUCE THE QUESTION:***

**“This section has 2 parts. In part A, I will play the role of a young refugee.**

**In this scenario you will meet me at English club, so try to build relationship with me. Ask questions about my family situation, past job, and religious background to fill out the table provided.**

**As you answer, make sure you keep track of time.”**

**“You have 2 minutes for preparation time, and 7 minutes for the role play.”**

**“Your preparation time starts now.**

(allow 2 minutes)

**“We can now begin.”**

**“Hi, What is your name?” My name is …..**

(allow 7 minutes)

**Section 4A, Question Alternate 1**

*Here is the information that the student should be trying to learn about you…*

|  |  |
| --- | --- |
| *Name* | *Merve/ Mehmet* |
| *Family members* | *My father is an imam, and my mother passed away this year. I have a younger brother Ibrahim and a younger sister Merve.* |
| *Hometown* | *I grew up in a village called Sivre, but moved to the capital for study.* |
| *Job* | *I was a PhD student studying Physics. I want to leave this country and work abroad maybe in Europe or Canada where people are more tolerant and less religious.* |
| *Spiritual Background* | *I used to be very religious. I decided to become an atheist. I would never tell my family though.* |

**Section 4A, Question Alternate 2**

*Here is the information that the student should be trying to learn about you…*

|  |  |
| --- | --- |
| *Name* | *Merve/ Mehmet* |
| *Family members* | *My father was a doctor, and my mother was a nurse. I have an older brother Ismail who went to join the army. My whole family speaks English well and I have many relatives abroad.* |
| *Job* | *I was studying as a first-year medical student.* |
| *Hometown* | *I am from a village, but I prefer living in the city. A few years ago my family moved to the big city. I think the city is a much better place to live* |
| *Spiritual Background* | *My family is Alevi, but not very religious, and I am not either.* |

**Section 4A, Question Alternate 3**

*Here is the information that the student should be trying to learn about you…*

|  |  |
| --- | --- |
| *Name* | *Merve/ Mehmet* |
| *Family members* | *My father owned a restaurant which was destroyed, and my mom is a house wife. I have a younger brother Ahmet but I don’t know where he is.* |
| *Hometown* | *Originally my mom is from Turkey, but moved to the capital to marry my father.* |
| *Job* | *I studied business and was preparing to help my father at the restaurant. I hope that someday I will own my own restaurant.* |
| *Spiritual Background* | *My whole family is Druze. Religion is important to my family it is important to me.* |

END ALTERNATES

**Section 4B.**

**PREPARATION TIME:** 1 minute

**SPEAKING TIME:** 2 minutes

* ***INTRODUCE THE QUESTION:***

**“For Part B, you will use the information you learned about your new friend from English club from part A.**

**During your team meeting, you are being asked by the UNHCR representative to share about your new friend. Describe to me, the representative, your encounter with Mehmet/Merve.”**

**Make sure you include:**

**1) How you met (i.e. at “English Club”),**

**2) What you learned about your friend**

**3) What ideas you have regarding how we can help your friend**

**You have one minute for preparation time, and one minute to give your answer.**

**“Your preparation time starts now.**

(allow 1 minute).

**“You can now start your report back to me. You have 1 minute. Let’s start.**

***So [test taker’s name], did you have any spiritual conversations you can share from the past week?”***

(allow 2 minutes).

**End of Exam**

Instructions to examiners:

* This is the end of this exam. Please ask the student to state the current time for the recording to finish the exam.
* Please stop your recording devices and check that the recording was saved correctly.
* Please share with the student some positive feedback from the exam, things you thought they handled well, and pray for them before they leave.

***“Congratulations! We have now completed the exam. Please read out the statement below with the current time.”***

**Student:** “The time is [ ] and the exam is finished.”